



**Ice Skating Australia Incorporated**  
Affiliated to the International Skating Union

**Policy Document: SS23-16P-V1**

## **ISU SyS Development Training Seminars Application and Selection Policy 2023-2024**

### **Overview**

This Policy establishes the application and selection process for accredited Coaches and Synchronized Skaters to apply for ISU SyS Development Training in the 2023-2024 season.

Two coaches and four skaters may apply as a “Team”.

Coaches without skaters may also apply as “Self-Funded Coaches”.

**For clarity, regardless of the wording in the ISU Communication, ISA does not pay any expenses for any participant.**

### **Related Documents**

ISU Communications and forms as published for the Seminar.

### **Interpretation**

In this Policy the following words have the following meanings:

“AFSC” refers to Australian Figure Skating Championships.

“Current, valid passport” means that passports must be valid for a minimum of 6 months from the date of re-entry into Australia.

“Eligible” and “eligibility” refers to the individuals who meet all the applicable criteria.

“ISA” refers to Ice Skating Australia Incorporated.

“ISU” refers to International Skating Union.

“ISU Communication” refers to the documents published by the ISU regarding the specific seminar.

“Panel” means the individuals appointed by Ice Skating Australia if ranking is required.

“Ranking” means the priority of acceptance determined by ISA based on the Eligibility and Ranking Criteria.

“Self-Funded Coaches” means accredited coaches of an ISA registered synchronized skating team who are paying all their own costs including the living expenses during the seminar.

“Team” means up to two coaches and four skaters from the same ISA registered synchronized skating team.

## **POLICY**

### **1 Eligibility and Ranking Criteria for 2023-2024 Season**

As defined in the ISU Communication AND the table below.

Skaters are members of ISA Member.	Mandatory
Skaters are members of the same ISA registered Junior, Novice or Mixed Age team.	Mandatory
Coaches have APSA Accreditation.	Mandatory
Coaches have WWVP Card.	Mandatory
Coaches of the named skaters in an ISA registered Junior, Novice or Mixed Age team OR coaches of an ISA registered Junior, Novice or Mixed Age team.	Mandatory
Previous attendance at an ISU SyS Development Seminar by skaters.	Priority to those who have not previously or recently attended a similar Seminar.
Participation in an International Competition in the 2023-2024 season by skaters and/or coaches.	Priority may be given to skaters and coaches who will not have travelled to an international competition in the same season. (SSF excluded)
Division skated or coached at preceding AFSC.	Priority order Junior, Novice, Mixed Age

### **2 Entry Process**

Applications will be considered only where the ISU Application Form has been fully completed and submitted to ISA no later than the date stipulated by ISA. This will be approximately two weeks earlier than the ISU closing date.

In addition to the ISU form, applicants are required to send to ISA copies of current and valid passports and Working with Vulnerable People/Children card as well as proof of APSA accreditation. ISA Membership compliance of the skaters will be confirmed by ISA.

A panel appointed by the ISA Board or its delegate will consider all applications based on the eligibility and ranking criteria and determine the priority of acceptance required by the ISU.

Once the ranking of Teams and Self-Funded Coaches has been determined, ISA will submit the applications and priority of acceptance to the ISU.

The final decision of acceptance and the number of places offered rests with the ISU and will be notified to ISA.

All decisions of ISA relating to the application are final.

ISA will notify the successful applicants as soon as practicable.

### **3 After Acceptance**

Once a nomination is accepted, Teams and Self-Funded Coaches must complete the required ISU forms and forward to ISA as soon as possible; no later than the one week before the last date for cancellation stipulated by the ISU.

The forms may include but are not limited to:

- Health Care form
- Travel form
- Video Release form

#### **4 Expenses and Cancellations**

Other than expenses covered as per the Communication, all other expenses, fees, insurance and arrangements are the sole responsibility of the Team and the Self-Funded Coaches. ISA does not generally offer funding and is not responsible for any costs.

Any participation fee set by the ISU must be paid by the Team so that the funds reach the ISU not later than the due date. The ISA Treasurer is available to assist with international payment.

If circumstances change and the Team or any Self-Funded Coach can no longer travel, ISA must be notified immediately to allow time for the ISU to offer the place to others. **Cancellations after the stipulated date will incur fees.**

Any amounts invoiced to ISA with respect to the seminar will be billed to the Team or Self-Funded Coach as applicable.

**Authorised by:** Angelique Clyde-Smith  
Chair, Synchronized Skating Committee

**Authorisation date:** 14<sup>th</sup> July 2023